

158th Two-Year College Chemistry Consortium
COCTYC Minutes
Florida Community College at Jacksonville
Jacksonville, FL 32246
April 4, 2002

Clarita Bhat, Chair, called the meeting to order at 8 pm on Thursday, April 4, 2002.

COCTYC members in attendance were: Clarita Bhat, Frank Koch, Rick Bolesta, Tom Gruber, Dolores Aquino, Ed Dobrzynski, Carol Handy and Michael Lee. Ed Thall, Conference Chair, was present to give a report.

Frank Koch kindly volunteered to record the minutes for this meeting.

Additions/Deletions to the Agenda:

Under new business:

1. Approval of co-chairs for meetings.
2. Search for new treasurer as Ed will retire at the end of his term.
3. ACS Meeting.

Approval of minutes: The minutes for the 157th Conference were approved by voice vote.

Reports:

A. Ed Thall gave the report on the 158th Conference. He commended his excellent committee and said that a very good program was in place. Seven industrial sponsors were signed up and 67 pre-registered attendees. This low number was a little disappointing for the committee, especially because there are so many colleges in the area and extensive publicity had preceded the event. Ed stated that even though there are 28 community colleges in Florida, he got no response from an ad in the Florida Community College Newsletter. He suggested that the 2YC₃ Website should be changed to include teaching resource materials. Those present assured Ed that the numbers would be adequate and commended him for a job well done.

B. Personnel Matters:

1. The group discussed finding a replacement for our Treasurer, Ed Dobrzynski. The search should start soon, as his term expires in 2003.
2. The issue of having co-chairs for 2YC₃ conferences (in order to increase the pool of eligible Chair-Elect candidates) brought up a motion: Dolores moved to make Program Chair, Exhibits and Local Arrangements Chairs to be co-chairs of conferences. Carol Handy seconded the motion. Tom Gruber spoke in opposition to the motion stating that the degree of responsibility and involvement is very different in each case. His suggestion was to change the by-laws to make Program Chair, Exhibit Chair and Local Arrangements Chair eligible for Chair-Elect. Dolores withdrew her original motion, Carol seconded the withdrawal. New motion by Dolores: **Move to**

investigate how to change the qualifications for Chair-Elect. Tom seconded the motion. Motion passed by voice vote. Clarita volunteered to investigate how the by-laws might be changed and information will be disseminated by email. The group discussed possibilities for 2004 Chair-Elect.

- C. Future Sites: Rick Bolesta Gave a handout with the list of future sites. Conferences have been scheduled through July of 2003. The 159th Conference will be in conjunction with the 17th Biennial Conference on Chemical Education at Western Washington University, Bellingham, WA. The dates for the 160th Conference at Tunxis Community Technical College in Farmington, CT have been finalized: October 4-5, 2002. The last conference of the year 2002, the 161st Conference, will be at Kansas City Community College in Kansas City, November 8-9. We need to plan ahead and a symposium meeting place for 2YC₃ during the 2003 ChemED meeting. We also need to identify a symposium chair. Dolores suggested that we make sure that our meeting date list be included in ACS publications, especially Chemical and Engineering News and JCE.
- D. Budget: Ed Dobrzynski gave us a handout of the 2001 Statement of Income and Expenses. The net income was \$3945.75. The membership income is up. The Industrial Sponsors income has gone up from \$2500 to \$3800. College Sponsors revenue is slightly down from \$3100 to \$2725. Newsletter ads have increased from \$1800 to \$3300. Travel expenses have been less than budgeted: Only 44% of travel budget has been spent: \$7922 Vs \$17,950 budgeted. The \$500 seed money to the Las Vegas Conference has not been returned yet. The various budget deficits from 1999 to 2002 were discussed. The projected budget for 2002 is \$23,750 with a projected loss of \$8075. Even though the projected income has been negative for the last four years, the actual income was positive. Rick suggested we increase college sponsor fee to \$50 from the current \$25. The item is to be placed on the agenda for the fall meeting. **Michaeleen moved to approve the 2001 Income and Expenses statement. Carol Handy seconded the motion. Motion was approved by voice vote.**
- E. College Sponsors: Ed reported that there are currently 109 college sponsors.
- F. Membership: Dolores Aquino reported that as of the end of March 2002 there were 218 paid memberships. In 2001 the number of members was 390; there were 327 in 2000. A suggestion was made that a letter from the chair should go along with the renewal statements urging members to continue their membership. A similar message should be included in CHED brochures.
- G. Industrial Sponsors: Michaeleen Lee gave out a list of the 20 paid sponsors for 2001.

- H. Regional Advisory Board: Frank was reminded to check whether the new nominee from Bellevue Community College, WA, Joanne Chickering, had responded her acceptance of being a member of the RAB for the Western Region. It was suggested that the Advisory Board list should be on our website. Re: Duties of the RAB—originally it was to organize the meetings, not just the local meeting site. The committee members will work on involving the RAB more in planning conferences.
- I. Newsletter: Carol Handy reminded us that the deadline for articles for the upcoming Newsletter is April 15. The issue will be out before the BCCE and some publicity about that event as well as the 160th Conference should be included. The next deadlines are: July 15 and August 12.

Old Business:

BCCE: The 2YC₃ Business Meeting has been scheduled for Tuesday, noon. The possible day for the COCTYC meeting could be Tuesday evening. The ice cream social sponsored by 2YC₃ will be Monday evening, along with the Evening with Madame Curie presentation. Each committee person should send reports to Clarita and she will make approximately 25 copies to be given out at the business meetings. These small booklets will contain information normally included before.

New Business:

- A. RAB: Item has already been discussed (See H above).
- B. Invitation to ACS President to attend meeting: Clarita asked for help with the formal invitation to Eli Pearce. The letter should be an open invitation to any meeting that the ACS President would like to attend. After his response, we plan around his schedule.
- C. 156th Conference evaluation report: The Anoka-Ramsey conference was quite small, but the evaluations, as reported by Clarita, reflect the excellence of the program and the organization of the conference. Kudos to the organizers!
- D. Dolores asked the group if we should give our membership list to John Amend, from Bozeman, MT to advertise his workshops. The consensus was that this is appropriate since it is related to education.
- E. Dolores moved that we give a special recognition award to John Amend at the New Orleans meeting. Tom seconded the motion. The motion passed by voice vote.**

Comment from Tom: There were no DivChed committee reports in the CHED Spring 2002 Newsletter, only abstracts. Clarita has not received any requests for reports from the division. She promised to find out if any reports are due.

Motion to adjourn: 10:50 pm

Respectfully submitted by Frank Koch, Past Chair and typed by Clarita Bhat, 2002 Chair.