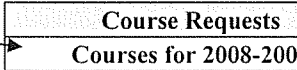


Online Registration Instructions

Students will register for next year's courses online using PaC Family and Student Access. Registration access will be available starting January 30th and running through February 6th. Student user logins and passwords are what will be used to register. Please follow the directions below when registering online.

1. Go to www.cambridge.k12.mn.us/~cihs (Cambridge-Isanti High School home page).
2. Click on the *Registration* link on the left.
3. Click on the *On Line Registration* link on the left.
4. Key in your
Login:
Password:
5. Select *Courses for 2008-2009* on the left side of the screen. 
6. Click on the *Update Requests* tab at the top of the screen.
7. Register for all courses circled on your wish list. You must register for at least 16 credits. The total credits are listed on the upper right of the course selection bar.
 - Scroll to find desired course (courses are in numerical order)
 - Select the course
 - Click *Add Course*
 - Continue this step for the remainder of your course selections
8. If you find it necessary to remove a course:
 - Select the course
 - Click *Remove Course*
9. You must register for the specified alternate courses listed on the bottom portion of your registration grid. It will not accept your registration if all fields are not completed correctly.
 - To select alternates, chose the *Alternates* tab at the top of the screen
 - Scroll to find desired course
 - Select the course
 - Click *Add Course*
10. Print your selected courses. You must print a copy of your schedule at this point. A copy of your selected course must be handed in to your advisor along with your signed registration materials at thi final advisory session.
 - Click on *Selected Courses*
 - Click on *Print* on the top right of screen
 - *Logout*